GENERAL SERVICES DIVISION

Staff Directory — Who You'll Find When You Visit

DOCUMENT TRACKING — RECEIVING & RELEASING

Cesar Torrero • Christine Joyce Bacala • Henry Garganta

Start here to drop off or claim documents and correspondence

Philip Niño P. Topacio
Division Chief

Rosalia T. Vista
Supervising Administrative Officer

GENERAL SUPPORT UNIT

Ellen Joyce O. Cecilio
Unit Head, General Support (Fleet Management, Procurement and Billing Management)

Camille Angel A. Tolentino
Procurement & Billing Review

Cristy D. Morales
Billing Processing

Jonel V. Fallera
Fleet and Supply Management

Erwin F. Mones
Telephone Operator

Ellen A. Bello
Billing & Petty Cash

Jonas Q. Valencia
Alan C. Angeles
Vehicle Mechanic

Emerson G. Pacia
Robert G. Oliveros
Leopoldo I.Nicolas Jr.
Hizon Bundalian
Jeofrey B. Diama
Enrico O. Primitivo
Miguelito V. Gando
Donato Basco
Claro Belo
Joselito Balu
Julius Manahan
Patrick Wong
Joshua Ramirez
Joey Franklin Abo
Renato Jalos
Ramil Guadamor

Drivers / Vehicle Operations

Ronald M. Imperial
Unit Head, General Support (Building and Facilities Management)

Emil Paolo Q. Sibunga
Facility Repairs Coordination

Reynaldo N. Mabag
Facility Repairs Coordination

Alberto L. Gonzales
Facility Repairs Coordination

Kaicer D. Faustino
Facility Repairs Coordination

SUPPLY UNIT

Marisa A. Tampus
Unit Head, Supply

Jokas G. Dimaun
Procurement Processing

Edielyn V. Talens
Requisitions & Supply Documents

Chamberlene Prince B. Largo
Stockroom & Inventory

Jona T. De Guzman
Requisitions & Supply Documents

Alea Kyla
Stockroom & Inventory

Jam
Stockroom & Inventory

MEDICAL & DENTAL UNIT

Melody P. Lazo
Medical Officer

Sheryl C. Bonilla
Kathlyn Tuazon
Nurse

Lourddie L. Suguitan
Dentist

Jell Krisleen Mendoza
Dental Hygienist